

Daily Standup Meeting Minutes:

Date: 3/30/2026

Attendees: Max Gleiberman, Julian Hernandez, Nathan Mahabeer, Elizabeth Hechavarria

Start time: 5:30pm

End time: 6:00pm

Max Gleiberman:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Sprint coordination, project description oversight, timeline management, final review, and submission of all required materials.
- What is planned to be done until the next scrum meeting?
 - Sprint coordination, project description oversight, timeline management, final review, and submission of all required materials.
- What are the hurdles?
 - User Story #7 – Project Description Form and Website

Julian Hernandez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Develop project description content including summary, motivation, and technical sections, and assist with demo video scripting.
- What is planned to be done until the next scrum meeting?
 - Develop project description content including summary, motivation, and technical sections, and assist with demo video scripting.
- What are the hurdles?
 - User Story #7 – Project Description Form and Website

Nathan Mahabeer:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Prepare visuals, screenshots, and assist with demo video production and system walkthrough.
- What is planned to be done until the next scrum meeting?
 - Prepare visuals, screenshots, and assist with demo video production and system walkthrough.
- What are the hurdles?
 - User Story #7 – Project Description Form and Website

Elizabeth Hechavarria:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Develop and format website content, ensure layout consistency, and assist with intro video planning and scripting.
- What is planned to be done until the next scrum meeting?
 - Develop and format website content, ensure layout consistency, and assist with intro video planning and scripting.
- What are the hurdles?
 - User Story #7 – Project Description Form and Website